The AMSE `On the job' PhD track allows PhD candidates to write a PhD dissertation while in employment. The ultimate objective of candidates enrolled in this track is to quickly and successfully achieve high quality academic research that is of interest for their professional career.

Functioning	• `On the job' PhD candidates are formally enrolled at Aix-Marseille University under the continuing education regime (*formation continue*). The standard duration of the PhD is 4 years. • `On the job' PhD candidates are not requested to be physically present at AMSE, but they must spend two weeks per year in Aix-en-Provence or Marseille. Detailed information about the functioning of the program can be found on the program' webpage. Tuition fees amount to about € 2,000/year.
Eligibility criteria	• Applicants should have completed higher education at least 3 years prior to enrolment in the program with a first-class standing in a Master in economics equivalent to the AMSE Master in economics. • Applicants must be employed as economists or use economic analysis in their job. • Applicants must hold a full-time job with at least a 3-year ongoing contract upon enrolment or be able to demonstrate that they will likely hold a stable occupation over the same period.

Application procedure

There are <u>two application waves per year</u>. The first pre-application deadline is typically around the first week of April, for formal enrollment in the program in early fall. The second pre-application deadline is usually around the second week of September, for formal enrollment in the program in late fall. Please refer to the program's website for exact deadlines for each year.

<u>Step 1 – Pre-application</u>
- Form at the end of this document fully filled
- Detailed CV (if the applicant does not hold a master degree in economics, she/he must provide all documents that justify her/his qualification for doing a PhD in economics) and cover letter.
- Proofs of employment status.
- A short research project (max 8 pages).
- Detailed transcripts of master-level grades.
- Letter of support by the applicant's employer, to be sent directly and confidentially.
- Two reference letters, to be sent directly and confidentially to the AMSE PhD program secretariat.

All documents need to be submitted to the AMSE PhD program secretariat in PDF format. The subject of the mail must be "YOUR_NAME – AMSE On the job PhD Pre-application". Applicants will be notified of the outcome of their pre-application within 2 months.

<u>Step 2 – Preparation of the final research project</u>
Applicants whose pre-application has been approved and whose projects received attention by at least one AMSE faculty member are invited to contact the latter and to work with her/him on the final research project.

<u>Step 3 – Final application</u>
- All the documents included in the pre-application package, except the short research project.
- Detailed research project (max 20 pages, including a very detailed agenda).
- Letter of support by the AMSE supervisor, to be sent directly to the AMSE PhD program secretariat.

All documents need to be submitted to the AMSE PhD program secretariat in PDF format. The subject of the mail must be "YOUR_NAME – AMSE On the job PhD Final application". Applicants will be notified of the outcome of their final application within a month.

Information and contact	• For more information, please visit the AMSE website. • AMSE PhD program secretariat: Bernadette Vouriot (bernadette.vouriot@univ-amu.fr).

AMSE PhD program
Pre-Application Form for On-the-job PhDs

Surname:

First name:

Date:

I confirm that

☐ I obtained my most recent master's degree at least three years ago.

☐ I am currently employed full-time as an economist.

☐ My current employment contract covers at least the first three years of my PhD.

☐ I have already contacted a potential supervisor for my PhD project. The name of the potential supervisor is